

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

We **WESTBOURNE LEISURE LIMITED**

(insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 - Premises details

Postal address of premises or, if none, Ordnance Survey map reference or description Alvechurch Inn Radford road			
Post town	Alvechurch	Postcode	B48 7LD
Telephone number at premises (if any)	0121 445 2121		
Non-domestic rateable value of premises	£11,250		

Part 2 - Applicant details

Please state whether you are applying for a premises licence as Please tick as appropriate

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
- i as a limited company/limited liability partnership please complete section (B)
 - ii as a partnership (other than limited liability) please complete section (B)
 - iii as an unincorporated association or please complete section (B)
 - iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)

- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a

statutory function or

a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)
Surname		First names		
Date of birth over		I am 18 years old or		<input type="checkbox"/> Please tick yes
Nationality				
Current residential address if different from premises address				
Post town		Postcode		
Daytime contact telephone number				
E-mail address (optional)				

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth over		I am 18 years old or		<input type="checkbox"/>	Please tick yes
Nationality.					
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Westbourne Leisure Limited
Address Westbourne Head Office, Strawberry Bank Hotel 72 Main Road, Meriden, Coventry, CV7 7NF
Registered number (where applicable) 06457761
Description of applicant (for example, partnership, company, unincorporated association etc.) Private limited Company
Telephone number (if any) 01675-465489
E-mail address (optional) enquiries@westbourne.co

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
18	08	2022

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

INFORMATION

The Alvechurch Inn, formerly The Alvechurch Sports & Social Club, has recently been refurbished to a high standard
The current Social Club operates under a Club Certificate which will be surrendered once a Premises License has been granted.
The applicant is seeking to operate the premises on a Premises License

DESCRIPTION

The premises consist of the following:
Ground floor: Two rooms, a Bar and a Lounge, a kitchen, Ladies & Gents toilets.
First Floor: A function suite with bar & stage area. There are ladies & gents' toilets and a kitchen.
Outside Area: There is an enclosed Terrace, and a hard standing carpark.
The Designated Premises Supervisor lives on the premises.

CONDITIONS

The applicant's agent will be liaising with the responsible authorities in relation to applying updated conditions.
Termination hours are the same as the hours on the Club certificate.
Regulated activities remain the same.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003).

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)

h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	19:00	23:00	Please give further details here (please read guidance note 4)	Both	<input type="checkbox"/>
Tue	19:00	23:00			
Wed	19:00	23:00	State any seasonal variations for performing plays (please read guidance note 5)		
Thur	19:00	23:00			
Fri	19:00	00:00	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6) Good Friday and Christmas Day - As per Sunday hours. New Year's Eve - All licensable activities listed are permitted till the start of trading hours on New Year's Day.		
Sat	19:00	00:00			
Sun	19:00	00:00			

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon	19:00	23:00	
Tue	19:00	23:00	<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed	19:00	23:00	
Thur	19:00	23:00	<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri	19:00	00:00	Good Friday and Christmas Day - As per Sunday hours. New Year's Eve - All licensable activities listed are permitted till the start of trading hours on New Year's Day.
Sat	19:00	00:00	
Sun	19:00	00:00	

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	19:00	23:00	Please give further details here (please read guidance note 4)		
Tue	19:00	23:00			
Wed	19:00	23:00	State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur	19:00	23:00			
Fri	19:00	00:00	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6) Good Friday and Christmas Day - As per Sunday hours. New Year's Eve - All licensable activities listed are permitted till the start of trading hours on New Year's Day.		
Sat	19:00	00:00			
Sun	19:00	00:00			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both - please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6) Good Friday and Christmas Day - As per Sunday hours. New Year's Eve - All licensable activities listed are permitted till the start of trading hours on New Year's Day.		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7).			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	19:00	23:00	<u>Please give further details here</u> (please read guidance note 4)		
Tue	19:00	23:00			
Wed	19:00	23:00	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5)		
Thur	19:00	23:00			
Fri	19:00	00:00	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6) Good Friday and Christmas Day - As per Sunday hours. New Year's Eve - All licensable activities listed are permitted till the start of trading hours on New Year's Day.		
Sat	19:00	00:00			
Sun	19:00	00:00			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place <u>indoors or outdoors or both</u> - please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	19:00	23:00		Both	<input type="checkbox"/>
				Please give further details here (please read guidance note 4)	
Tue	19:00	23:00			
Wed	19:00	23:00	State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Thur	19:00	23:00			
Fri	19:00	00:00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	19:00	00:00	Good Friday and Christmas Day - As per Sunday hours. New Year's Eve - All licensable activities listed are permitted till the start of trading hours on New Year's Day.		
Sun	19:00	00:00			

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both - please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	19:00	23:00	Please give further details here (please read guidance note 4)	Both	<input type="checkbox"/>
Tue	19:00	23:00			
Wed	19:00	23:00	State any seasonal variations for the performance of dances (please read guidance note 5)		
Thur	19:00	23:00			
Fri	19:00	00:00	<u>New standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6) Good Friday and Christmas Day - As per Sunday hours. New Year's Eve - All licensable activities listed are permitted till the start of trading hours on New Year's Day.		
Sat	19:00	00:00			
Sun	19:00	00:00			

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)</p>			<p>Please give a description of the type of entertainment you will be providing</p>		
Day	Start	Finish	<p><u>Will this entertainment take place indoors or outdoors or both - please tick (please read guidance note 3)</u></p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<p><u>Please give further details here (please read guidance note 4)</u></p>		
Wed					
			<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)</u></p>		
Thur					
Fri			<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)</u></p>		
Sat					
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon				Please give further details here (please read guidance note 4)	
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption - please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	11:00	23:00			
Tue	11:00	23:00			
Wed	11:00	23:00			
Thur	11:00	23:00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6) Good Friday and Christmas Day - As per Sunday hours. New Year's Eve - All licensable activities listed are permitted till the start of trading hours on New Year's Day.		
Fri	11:00	00:00			
Sat	11:00	00:00			
Sun	11:00	00:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Sally Jane WINKLESS	
Date of birth	
Address	
Postcode	
Personal licence number (if known) 12589/1	
Issuing licensing authority (if known) Birmingham City Council	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).
 Non

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	10:00	23:30	<p>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6) Good Friday and Christmas Day - As per Sunday hours. New Year's Eve - All licensable activities listed are permitted till the start of trading hours on New Year's Day.</p>
Tue	10:00	23:30	
Wed	10:00	23:30	
Thur	10:00	23:30	
Fri	10:00	00:30	
Sat	10:00	00:30	
Sun	10:00	00:30	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

- Management will ensure all staff receive adequate training and refresher training every six months, relating to the four licensing objectives and the conditions attached to this Premises Licence. All training will be recorded, and the training record will be available for inspection by an authorised Officer of a Responsible Authority on request.
- The staff training records will be maintained at the premises and made available for inspection to any Responsible Authority upon request.

b) The prevention of crime and disorder

- The Designated Premises Supervisor will provide responsible management at all times
- CCTV system to be installed fit for the purpose and satisfaction of West Mercia Police.
- Images to be retained for at least 31 Days and shall be made available upon request to officers of the responsible authorities.
- Staff will be given on-going training including identification of anti-social or unusual behaviour. Such training will be recorded, and the training record will be available for inspection by an authorised Officer of a Responsible Authority on request.
- The DPS will regularly risk assess the need for door staff and provide door staff if required by the risk assessment.
- An incident register will be kept on the premises and made available at all times.

c) Public safety

- Adequate Lighting will be provided in all public areas and outside
- Management will ensure that the external areas of the premises are monitored to prevent any anti-social behaviour and public nuisance caused by the premises is kept to a minimum.
- Electric, gas and relevant equipment are to be checked and maintained in working order and tested annually.

d) The prevention of public nuisance

- The Noise from the premises will be monitored so as not to become a public nuisance.
- The disposal of empties and bottles will not be done after 23:00 Hours or before 07:00 Hours.
- Notices will be posted asking patrons to leave quietly.
- After 23:00 all external doors and windows will be closed except for entry and egress.
- After 22:00 a member of staff will regularly monitor the outside terrace smoking area. In the event that the staff member believes the noise from customers in the outside terrace area is excessive and likely to disturb nearby residents they will instruct the customers to reduce the noise levels.
- The doors and windows will remain shut when music is being played, except for ingress or egress. All external doors shall be fitted with a self-closing mechanism except for fire doors.
- Customers will be encouraged to leave the premises in a quiet and orderly manner.
- The Premises Licence Holder will ensure that any noise from licensable activities provided will be monitored in order to prevent noise nuisance.

e) The protection of children from harm

- A Challenge 25 policy will be operated by the premises, with notices informing customers of the policy. The only forms of acceptable identification shall be a photographic driving licence, a valid passport or any other recognised form of photographic identification incorporating the PASS logo. Notices to this effect will be displayed within the premises.
- The Premises Licence Holder shall ensure that those engaged with the sale of alcohol shall be provided with training on age restricted sales Refresher training will be given every 6 months. A log of the training shall be maintained and available for inspection by an authorised Officer of a Responsible Authority on request.
- All alcohol sale refusals will be noted in a refusals register, which will be maintained at the premises and must be available for inspection by any of the regulatory authorities.
- The Premises Licence holder shall ensure that notices stating no sales of alcohol to persons under 18 years of age will be displayed at all bars within the premises.
- The Premises Licence holder will ensure that notices stating it is illegal for persons to buy alcohol on behalf of persons under 18 years of age will be displayed at all bars within the premises.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	[Redacted]
Date	Wednesday 20 th July 2022
Capacity	Authorised Agent

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	[Redacted]
Date	[Redacted]
Capacity	[Redacted]

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)	
Carl Moore [Redacted]	
Post town	[Redacted]
Postcode	[Redacted]
Telephone number (if any)	[Redacted]
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)	
[Redacted]	

